

**REQUEST FOR PROPOSAL FOR SELECTION OF  
CHARTERED ACCOUNTANT'S  
FIRMS FOR THE STATUTORY AUDIT AND TAX AUDIT  
INDIAN SUGAR EXIM CORPORATION LIMITED**

**Address for Communication**

**Indian Sugar Exim Corporation Limited  
C-Block 2nd Floor, Ansal Plaza,  
August Kranti Marg,  
New Delhi-110049  
Email: [isec@isecindia.com](mailto:isec@isecindia.com)**

## LETTER OF INVITATION

Proposals is invited from Chartered Accountants firms in the prescribed format for short listing for the engagement of audit of the accounts of Indian Sugar Exim Corporation Limited being for the year 2022 – 23 as per the enclosed Terms of Reference and General Conditions of Contract.

1. The Chartered Accountant's Firms submitting the Proposal for Shortlisting to conduct Statutory Audit have to submit the proposals.
2. It may be noted that all subsequent notifications, changes and amendments document would be posted only on the following website: <https://isecindia.com>
3. The document is available in the website <https://isecindia.com>.

### **Tender schedule:**

<b>Tender Reference and Date</b>		
<b>1</b>	Name of the office	<b>Indian Sugar Exim Corporation Limited C-Block 2<sup>nd</sup> Floor, Ansal Plaza, August Kranti Marg, New Delhi-110049 Email: rkmishra@isecindia.com</b>
<b>2</b>	Date of Publishing of tender in the e-proc Website	<b>05.03.2022</b>
<b>3</b>	Last date and time for submission of bid	<b>25.03.2022 at 05.00 pm</b>

4. The Proposal for Short listing must be submitted in the prescribed format given in the Request for Proposal. Only the Proposal for Short listing in the prescribed format accompanied with all requisite documents would be considered.

5. Eligibility Criteria

The firms submitting the proposal for shortlisting must fulfill the following criteria:

<b>Sl. No.</b>	<b>Criteria</b>	<b>Evidence required</b>
1	<i>The firm must have been registered with the Institute of Chartered Accountants of India (ICAI) and CAG</i>	<i>Certificate of Practice issued by Institute of Chartered Accountants of India and CAG registration certificate.</i>
2	<i>The firm must have been in existence for at least 15 years before 01/01/2022.</i>	<i>As above</i>
3	<i>The firm must have at least 5 Full time Chartered Accountants</i>	<i>Certified copy of the Partnership deed of the firm.</i>
4	<i>The CA Firm must have an Office in Delhi/NCR.</i>	<i>Certificate of Practice issued by Institute of Chartered Accountants of India.</i>
5	<i>Reputed firm conducting Statutory/External Audit of Listed and Public Limited companies</i>	<i>Supporting documents</i>
6	<i>Firm having experience of performing statutory audit of Ind AS based financial statements is desirable.</i>	<i>Supporting documents</i>

**Proposal for Short listing Chartered Accountant  
Firms for the statutory audit of the accounts of  
Indian Sugar Exim Corporation Limited**

1. (a) Name of the Firm (in Capital letters)  
\_\_\_\_\_
  - (b) Address of the Head office  
\_\_\_\_\_ (Please also give telephone  
no. and \_\_\_\_\_ e-mail  
address)  
\_\_\_\_\_
  - (c) PAN No. of the firm  
\_\_\_\_\_
2. ICAI Registration No. \_\_\_\_\_  
Region Name \_\_\_\_\_  
Region Code No. \_\_\_\_\_
  3. Date of constitution of the firm:
  4. Full-Time Partners of the firm as on dt.: 01-01-2022

S. No.	Years of continuous association in the firm	Number of FCA	Number of ACA
(a)	Less than one year		
(b)	1 year or more but less than 5 years		
(c)	More than 5 years or more but less than 10years		
(d)	More than 10 years or more but less than 15 years		
(e)	More than 15 years		

5. Number of Full Time Chartered Accountant Employees as on 01-01-2022
6. Number of Part Time Partners if any, as on 01-01-2022
7. Whether the firm is engaged in any internal / concurrent audit or any other services of any Govt. Companies / Corporations etc. If yes, details may be given.
8. Whether there are any court /arbitration / any other legal cases against the firm (If yes, give a brief note of the case indicating its present status)

**Name of the firm:**

**Signature of the Partner/Proprietor Place:**

**Date:**